

Epiphany Catholic School  
PTO Meeting Minutes  
8/19/16  
3:15pm

Board Members:     Peggy Young, President  
                          Dana Bennett, Vice President  
                          Lauren Clark, Treasurer  
                          Rachel Glascock, Secretary

Present were:         Peggy Young, Dana Bennett, Kathy Landon, Monica Parsons, Rachel Glascock, Jayme Hunchuck

Peggy Young opened the meeting with Prayer

- Rachel reported on 'Welcome Back Luncheon' vendor: Martins. Rachel, Peggy, Dana to finalize details (soups, salad) and set up on 8/24/2016 11am
  - Rachel reported on of fundraising options: Terracycle, A+ Rewards (Martins), Peggy to seek approval
  - Peggy to explore Mission Statement progress for PTO
  - Monica reported on Points for Parents, Peggy to seek approval
- The Board discussed:
- have Dana Bennett monitor points earned
  - parents earn points during Spirit Night
  - have Virtue trained parents watch Volunteers children during events
  - determine how points can be earned from home: baking, class prep
- Monica advised the Board about Mentor Families program and its need to be approved. Volunteers to be determined once approved.
  - Rachel agreed to have Hot Lunch order ready by 8/22/16
  - Dana advised on Consignment sale advertisement, Peggy advised on item screening
  - Peggy to receive Pansy Sale information/guidelines from Anne Schuyler
  - The Board discussed tentative dates for Race for Education Oct 26th, Trunk-or-Treat 28th
  - Jayme to receive previous Gala event information from Ellie Johnston and Mary Laybourne and to arrange meeting with Lauren, *Amie*, Mary Laybourne, and Ellie Johnston to determine Gala theme within the week.
  - Jayme reported on Spirit Night Sept 15 at Chick Fil A

- Jayme advised on sending monthly reminders of fundraising opportunities: Bruster's Cakes for Cash
- **RESOLVED:** PTO meetings to be bi-monthly and open
- Peggy to determine bi-monthly meeting dates. Tentative: September, November, January, March, May.
- The Board discussed increased communication between PTO and families. Considered PTO newsletter or website.
- The Board discussed possible volunteers for Parish Outreach Committee and Preschool Outreach
- Next Board meeting to be on September 14th, 2016

Peggy Young closed the meeting with Prayer

Adjournment - 6:10pm

Rachel Glascock  
Secretary