

Epiphany Catholic School

PTO Meeting Minutes

9/6/2016

3:40pm

Board Members: Peggy Young, President  
Dana Bennett, Vice-President  
Lauren Clark, Treasurer  
Rachel Glascock, Secretary

Present were: Peggy Young, Dana Bennett, Lauren Clark, Rachel Glascock, Monica Parsons, Ellie Johnston

Peggy Young opened meeting with Prayer

- Ellie advised the Board to give teachers copies of PTO Welcome Back packet, Peggy agreed to get them distributed to teachers
- Rachel reported on firm deadline for Hot Lunches
  - Monica advised to move Hot Lunch order distribution to Mondays, Rachel agreed
- The Board to confirmed menu items for Back to School night
- Peggy reported on Points for Parents,
  - Monica advised the Board to submit quarterly sheets to parents to manage points
  - Ellie to create master binder for the points to be managed by 9/13/16
  - Ellie agrees to monitor and send out points reports to parents quarterly
- The Board agrees to have Spring Festival in lue of St Patrick's Day festival, tentative May date
- The Board discussed spirit wear. Peggy to explore cost and possibilities of new items discussed. Options to be made available during Back to School night
- The Board discussed utilizing Martins as fundraising option. Dana to manage when registration for program becomes available
- The Board agreed post Consignment pick-up deadline 3-5p
- Peggy reported on Pansy Sale flyers and distribution of flyers at the Churches
- Peggy to verify costume vs theme of Race for Education
- Lauren reported Gala theme- 'Venetian Masquerade'
  - Ellie agreed to instruct Lauren and Jayme on the program utilized for the Gala
- The Board discussed need of 'Chair' for trunk-or-treat. Agreed to address need during Back to School night

Tabled until next meeting: Virtues of the Month, Charities, and Mentor Families

Peggy closed the meeting with Prayer

Adjournment - 5:40pm

Rachel Glascock  
PTO Secretary