

Epiphany Catholic School
PTO Meeting Minutes
8/28/2017
9:30 am

Board Members: Peggy Young, President
Dana Bennett, Vice-President
Territa Scott, Treasurer
Rachel Glascock, Secretary

Present were: Peggy Young, Dana Bennett, Territa Scott, Rachel Glascock

- The Board discussed possible vendors for Hot Lunch; Baby Jims, Dragon Chef, Radishes and Roses, and Peppers. Rachel to explore these option with potential vendors
- Rachel to explore smoothie option with Tropical Smoothie and healthier options with vendors
- Peggy to connect with Sarah Fitzgerald about volunteering to coordinate Hot Lunch volunteers
- Rachel to change Hot Lunch volunteers to 3/lunch rather than the two
- The Board discussed ways to ensure volunteers are coming as agreed, possibly text/email
- Peggy to have staff spirit wear ordered by Friday 9/1/17
- Territa to discuss with Mr Poole regarding Points for Parents and payment upon incomplete hours met
- The Board agrees Thank you notes to be sent to volunteers at the end of the year
- The Board agrees that upon completion of Points for Parents hours met the record will reflect "0" rather than reflecting the accumulation of hours achieved
- The Board discussed possible Room Parents for the 2017-2018 year, Peggy to reach out to families regarding these roles
 - preK3-
 - preK4- Kulivan/Peterson?
 - K- Falgiano/ Hunchuck?
 - 1st- Edwards/Tingler?
 - 2nd- Dana/ J. Lee?
 - 3rd- Keddi/Tingler?
 - 4th- Sadowski/ Caparese?
 - 5th- Roseanne?
 - 6th- Keddi/Tingler?
 - 7th-
 - 8th- Chada/ Caparese?

- The Board agrees to appeal to more Fathers and searching for their participation in Room Parents and other like involvement
- Dana and Rachel to coordinate Skate night for Sept 15th
- The Board reviewed Back to School needs
 - Updates Volunteer sheet
 - Create poster for PTO volunteer spots
 - Have props for signup spots
 - Display volunteer needs through January; Fall consignment, Pansy sale, Race for Education, Epiphany Feast, Trunk or Treat, Discover Catholic Schools week, Gala, Movie Night, Catholic Schools Week

- The Board discussed more community involvement for Pansy Sale with Farmers Market, Preorders during Fall Consignment, Back to School Night, and Skate Party. - Peggy to talk to Linda regarding the involvement to possible changes
- The Board discussed Race for Education and the need to send out Thank you notes. Territa agrees to arrange for Thank you's to be made and sent
- Trunk or Treat reviewed and Dana to confirm that Vicky Hale will chair the event
- Peggy to review with Mr Poole regarding Gala date either 4th or 11th
- The Board discussed need for 6 Gala committee members, possible themes; Emerald City, Denim and Diamonds, and Monopoly, Venue- Luigi's or Gym, and exploring options of Germanna students volunteer for decor Art/Photography
- PreK/K/1st Movie night to be coordinated by Dana and Rachel
- Territa and Peggy to create financial spread sheet for PTO 2017/2018 school year

Meeting Concluded at 11:30