

**EPIPHANY**  
CATHOLIC SCHOOL  
1211 EAST GRANDVIEW AVENUE  
CULPEPER, VIRGINIA 22701  
OFFICE: 540-825-9017

**RELEASE OF STUDENT RECORDS**

Date: \_\_\_/\_\_\_/\_\_\_

Name and Address of Previous School:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone#: \_\_\_\_\_

Fax #: \_\_\_\_\_

**The following student is seeking admission to  
EPIPHANY CATHOLIC SCHOOL**

\_\_\_\_\_  
Child's Name

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Grade

Please forward the following information to my attention at the above address as soon as possible so that appropriate educational placement may be made:

- Academic Transcripts\*
- Standardized Test Scores\*
- Current Year Grades to Date\*
- Attendance Information\*
- Physical Examination
- Health and Immunization Records
- Physical Fitness Test Records
- Psychological/Educational Evaluations

- Sociological Information
- IEP/504 Plan
- Child Study Referrals
- Speech and Language Evaluations
- Vision Screening Reports
- Special School/Center Information
- Discipline Record
- Screening and Eligibility Minutes
- Custody Information/Court Decisions

Thank you for your cooperation.

Sincerely,

  
Austin Poole  
Principal

*Note: in accordance with FERPA (Family Educational Rights and Privacy Act), records marked with an asterisk do not require parent signature for release.*

If preferred, you may email PDF version of records to:  
[office@epiphanycatholicsschool.org](mailto:office@epiphanycatholicsschool.org)